

SAFETY REGULATIONS

1. **NOTHING IS TO BE THROWN FROM ANY PARADE ENTRY!** If gifts or goodies are given out, they must be delivered to spectators.
2. **NO SMOKING ON, NEAR OR DURING THE PARADE.**
3. Exhaust pipes must **NOT** be wrapped and not be near paper or decorations.
4. Proper driver vision and ventilation **is required.**
5. All vehicles to be in good mechanical condition.
6. All participants on entries **MUST** wear safety belts or have hand-holds or railings close by whilst float is moving.

All participants must be made aware that the City of Courtenay, sponsors, employees, associates, members and volunteers are not responsible for any damage or accidents that may occur prior to, during or after the event. The participant is responsible for ensuring they follow the guidelines set forth. Noncompliance of Guidelines and Safety Regulations may result in dismissal from participation of future parades.

Parade Route



City of Courtenay Canada Day Parade Application



This event is family and community oriented. Any entries of negative or controversial content will not be permitted and the City reserves the right to refuse any entries and pursue any legal charges as appropriate.

ENTRY GUIDELINES

ALL ENTRIES MUST:

- Maintain a **maximum spacing of 2 car lengths (40 feet)** of space from the entry in front of them and be able to maintain a speed of 3 km/h to 7 km/h.
- **MUST PROVIDE ONE PERSON TO WALK AS PACER PER ENTRY**
- Be 50% decorated except for those designated as antiques (License Plate)
- Carry a fire extinguisher in working order
- Drivers must remain with floats at all time
- Not deliberately impact the flow, theme or operation of the parade or event
- All motorized entries must be **licensed and insured** for use on roadways and carry minimum of **\$2 Million** in liability coverage and provide evidence **if requested.**
- Animal entries must carry necessary clean up equipment

PARADE REQUIRMENTS

- **ALL ENTRIES MUST ENTER STAGING AREA THROUGH CHECK IN STATION AT (9th STREET & WILLEMAR)**
- Entries must be in position at 9:45am – we will not be able to accommodate late arrival
- Walking entries must Park/Drop off at Lake Trail School
- Alcohol, drugs and any other incapacitating substances are forbidden
- Appropriate attire is required for all participants
- **50% of vehicle MUST be decorated**
- Forward motion must be maintained at all times – **STOPPING IS NOT PERMITTED**
- Courtenay Fire Department may conduct inspections of floats on the day to ensure all safety rules are followed
- Entrants are responsible for removing their entry immediately at the end of the route unless otherwise arranged

**Return completed application to Lewis Centre Reception
Monday to Sunday 8:30 am - 4:00 pm**

Deadline: June 14

CITY OF COURTENAY CANADA DAY PARADE OFFICIAL ENTRY APPLICATION

Name used for Publicity: _____

Contact Name: _____ Name of Pacer: _____

Number of total participants: _____ LENGTH OF ENTRY (ft.): _____

Will you have Music? **Y N** Will it be **Live** or **Recorded** _____

Cell Phone #: _____ Other Phone # _____

Email: _____

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

SELECT TYPE OF ENTRY:

Military or Emergency Services Non - Profit Buisness

Other: _____

WILL YOUR ENTRY HAVE:

Vehicle: (please select one) Walking: (please select one)

Antique Car/Truck Car/Truck Band Youth

Other _____ Club Service

of: _____

DESCRIPTION OF ENTRY: Please add any relevant information that may assist us in coordination of your entry for the parade and any additional descriptive information for your entry that will be included:

I/We the undersigned person, organization, business or officer of the above noted entrant in the City of Courtenay Canada Day Parade, certify that I/We have read and understand the Official Guidelines and Requirements and that our entry will comply with them.

I/We accept full responsibility for the actions of the person(s) or group(s) involved with our entry in the parade. I/We release from any and all liability and waive all claims against the City of Courtenay, their staff, members, associates, volunteers or any officials or third party acting on their behalf, resulting from any loss, damage, injury or other expense resulting from our participation in the Parade due to any cause whatsoever, including negligence or an act of god; an hold harmless and indemnify them for any and all liability for property and personal damage or injury to any third party cause by my/our participation in the Parade. This release shall be effective and binding on the heirs, next of kin, executors, administrators and assigns in the event of the death of me/us or the pariticipants representing me/us.

The City of Courtenay captures photographs and video during the Canada Day parade and may publish these for promotional purposes. By signing this form, I am aware that all members of our parade entry (float, walkers, cyclists, cars) may be photographed, and certify that all participants of our group and guardians of any minors for our group are aware that their photo or their child's photo may be used.

Signature of applicant: _____



Title (if applicable): _____ Date: _____